

## **Licensing Staff Report May 2009**

*The goal of the Licensing Workgroup is to provide Vermont's educators top quality service by helping educators understand and meet their licensing responsibilities and by applying licensing statutes, regulations and policies with integrity and fairness to all.*

## **Renewals 2009**

Renewals are rolling in. As of 5/7/09 we have issued 762 renewals for 2009. This is expected to be a light year for renewals with only 1700 expected.

## **Transcript Reviews**

We are currently working on the initial examination of transcript review requests that were received about 3 weeks ago.

## **Initial Applications**

Initial applications are taking about three weeks to begin the initial review.

## **Provisional Licenses**

We are processing requests from Superintendents within a day and issuing the licenses within two days of the applicants completing their forms. Provisional's for teaching positions can not be requested prior to June 1<sup>st</sup>.

## **L/RSB**

D. Giles has 3 visits scheduled for the month of May and we are not scheduling any June visits. She continues to serve the local and regional boards when they request visits.

## **Staff Issues**

On April 30, 2009 Jenise Nicholson, our employee who handles provisional and emergency license requests, acts as the DOE local standards board for educators not covered by other boards and is our National Board administrator, received notice that her position has been eliminated. Her duties will have to be absorbed by existing staff.

Also on that date, Deb Giles was notified that another consultant within the DOE had his position eliminated and could elect to take her position based on state personnel reduction in force (RIF) rules. On May 6, 2009 Deb received notice that the other employee exercised his rights and will be taking her position.

Jenise and Deb's last day will be June 5, 2009. Both employees have been performing at an excellent level of service and will be sadly missed.

### **ROPA Visits**

1. Lyndon State College's new program review is scheduled for May 31<sup>st</sup> and June 1<sup>st</sup>.
2. Goddard College's full-program review is scheduled for July 11<sup>th</sup>-14<sup>th</sup>.

### **ROPA Miscellaneous:**

3. MB. McNulty and M. Richardson are working with the Mentor Program to draft their rejoinder for the new-program report.
4. M. Richardson is working with Lyndon State College to plan for their new-program review.
5. M. Richardson met with Castleton State College to review requirements for their full-program review which has been rescheduled for November 1<sup>st</sup>-4<sup>th</sup>.

### **Testing Update:**

6. B. Gross, L. Hendrickson, and MB. McNulty will be working with ETS at a standard setting panel on May 27<sup>th</sup> for the English to Speakers of Other Languages (0360) test and the Reading Specialist (0300) test.
7. They have also been recruiting Spanish, French, and German teachers and teacher educators to participate in a multi-state study to review the new edition of the World Language Assessment which will be administered by ETS beginning in February, 2010. This process will assist Vermont in setting a new passing score.